HEALTHTRUST
Workforce Solutions

DIVISION SCOPE OF SERVICE

Division: NORTH TEXAS
Classification: Certified Pathologists' Assistant
Applicant Name:

Certified Pathology Assistant:
The Certified Pathology Assistant must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility.

Definition of Care or Service:
The Certified Pathology Assistant does specimen handling and processing of tissues submitted to the Pathologist for analysis. In this role, the Pathology Assistant are academically and practically trained to provide accurate and timely processing of a variety of laboratory specimens, including the majority of pathological specimens. They are key components to helping make a pathologic diagnosis, but it is the sole province of the pathologist to render a diagnosis. The scope of service may include:

- Filling out appropriate paperwork, label and stain slides, record information provided by the pathologist
- Help package specimens for transport
- Prepare tissue for numerous pathological tests
- Participate in the examination, dissection and processing of tissue samples
- Participate in the gross autopsy dissection
- Preparation, gross description and dissection of human tissue surgical specimens
- Examination of specimens will be those that are completely submitted for microscopic examination (e.g., uterine curetting's, endoscopic biopsies, skin excisions, etc.), those that are received in un-oriented pieces that are selectively sampled (e.g., prostate chips, products of conception), and uncomplicated larger specimens that are examined and sampled by routine protocols (e.g., appendices, gallbladders, uterine cone excisions, hemorrhoids, uncomplicated uteri, placentas, etc.). All other specimens will be handled in consultation with a pathologist or deferred to the pathologist for examination.
- Perform the technical components of frozen sections, preparing touch imprints, assisting with the gross dissection of autopsies, and performing routine duties in the Histology Laboratory, e.g., pick up specimens, logging of specimens in the computer, cassette preparation.
- Documents the procedure in the medical record
- Maintains and secures patient specimens and records
- Demonstrates Clinical and Service excellence behaviors to include HCA code of conduct core fundamentals in daily interactions with patients, families, co-workers and physicians

Setting(s):

- Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices

Supervision:

- Supervision by the Pathologist

Evaluator: Department director or designee in conjunction with supervising pathologist.

Tier Level: 3

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eSAF Access Required: YES

Qualifications:

- Bachelor's degree in a Biological or Allied Health Field **or**
- Graduate of NAACLS approved training program
- Certified as a Pathologist Assistant through (ASCP)
    - If not certified prior to employment, must pass ASCP registry within one year of start date

NOTE: Where education may not be defined in qualifications area of the Scope, HCA requires the highest level of education completed (not training or courses) confirmed on your background check.

State Requirements:

- N/A

Experience:

- One year of Histology general experience or one year working as a pathology assistant.

Competencies:

The Certified Pathology Assistant will demonstrate:

- Safe and effective operation of pathology equipment
- Maintains equipment in good working order
- Demonstrates effective infection control practices related to equipment operation
- Accurate patient information review and evaluation
- Uses at least two patient identifiers for patient identification before assisting in a procedure
- Accurately obtains clinical history and obtains medical records/charts for review
- Verifies that the requested procedure correlates with the patient's clinical history, presentation and physician order
- Follows HIPAA and HITECH policies.
- Accesses the patient medical record appropriately and documents in the medical record according to the facility standard / policy
- Demonstrates competency in specimen accessioning
- Appropriately describes gross features of surgical specimens
- Accurately prepares tissues for processing for light microscopy
- Accurately prepares samples for studies such as flow cytometry, image analysis, research, cytogenetics, cultures, electron microscopy, immunofluorescence
- Accurately prepares frozen sections.
- Assure legal authorization for autopsy gross specimens and microscopic slides
- Maintenance of surgical/ autopsy pathology protocols, procedures, reports and data
- Assures proper maintenance of equipment
- Assures provision of adequate supplies for and cleanliness of the surgical and autopsy suites
- Assists in preparation for accreditation inspections (CAP, TJC)
- Maintains a safe environment
- Uses personal protective equipment (PPE) and is compliant with Infection prevention policies.
- Consistently practices good hand hygiene.
- Maintains current immunization for influenza and/or follows influenza immunization policy
- Complies with Isolation precautions
- Maintains Sterile supplies
- Infection Prevention
    - Practices consistent hand hygiene

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○ Uses personal protective equipment (PPE) ○ Required immunizations per Division requirements ○ Complies with Isolation precautions ○ Maintains sterile field
References: NAACLS Programs https://www.naacls.org/Find-a-Program.aspx ASCP Board of Certification:https://www.ascp.org/content/board-of-certification/verify-credentials

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____