

DIVISION SCOPE OF SERVICE

Division: CAPITAL
Classification: ADDICTION COUNSELOR
Applicant Name:
<p>Addiction Counselor: The Addiction Counselor must have equivalent qualifications, competence, and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p> <p>Definition of Care or Service: The Addiction Counselor may have a significant role in evaluating patients, placing them within a healthcare context, and formally admitting or filling out file paperwork. The addiction counselor might engage in clinical assessments of patients. Record tracking may also be involved, and counselors might help form future processes for dealing with patient data. Scope of service may include:</p> <ul style="list-style-type: none"> • Work with all clinical teams and groups in evaluating both current and potential patients' statuses and medical needs • Serve as an educational resource for the hospital and healthcare professionals • Assist the referring and accepting institution in addressing the needs of specific patients • Complete all reports required by the facility • Review all patients referred for admission and help with the patient transition period • Display a customer service attitude toward patients • Demonstrates Clinical and Service excellence behaviors to include the code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers, and physicians.
<p>Setting(s):</p> <ul style="list-style-type: none"> • Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, Patient care areas, all settings
<p>Supervision: Direct supervision by psychiatrist with clinical privileges at practicing facility</p> <p>Evaluator: Department Medical director or designee, or physician.</p> <p>Tier Level: 2</p> <p>eSAF Access Required: YES</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> • Master's degree or higher in a social services, mental health, counseling, human services or family therapy field <p>NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p>State Requirements:</p> <ul style="list-style-type: none"> • NH - Licensed as <u>one</u> of the below: <ul style="list-style-type: none"> ○ Masters Licensed Alcohol and Drug Counselor - MLADC ○ Licensed Alcohol and Drug Counselor - LADC • VA - Certified Substance Abuse Counselor (CSAC)
<p>Experience:</p> <ul style="list-style-type: none"> • N/A
<p>Competencies: The Addiction Counselor will demonstrate:</p> <ul style="list-style-type: none"> • Complete required paper work with patient/families; facilitate patient discharge by working with hospital

DIVISION SCOPE OF SERVICE

staff, DME, medications, hospice physicians, and hospital staff

- Demonstrate knowledge of ASAM utilizing ASAM criteria for admission
- Completes thorough documentation of hospice eligibility in the required time frame
- Participate in and/or provide in-service training, attend various hospital activities, and other duties as assigned
- Respond to referral sources in a timely manner; evaluate patient appropriateness for hospice
- Meet with families/patients to discuss goals and explain the services of hospice
- Serves as representative and member of marketing/admissions team
- Educate hospital-based or other health care professionals and physicians as well as patients and families regarding services and programs
- Communicate and provide daily feedback to admission staff on referrals
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE) when required
 - Required immunizations per Division requirements
 - Complies with Isolation precautions
 - Maintains sterile field

References:

- <https://www.oplc.nh.gov/board-mental-health-practice-laws-and-rules>
- <https://dhp.virginiainteractive.org/Lookup/Index>

Document Control:

- Created 1/28/2025

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____