



## DIVISION SCOPE OF SERVICE

<b>Division: SOUTH ATLANTIC</b>
<b>Classification: PSYCHOMETRIST</b>
<b>Applicant Name:</b>

<p><b>Psychometrist:</b> The Psychometrist must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Psychometrist assists with the administration and scoring psychological and neuropsychological tests under the supervision of a clinical psychologist or clinical neuropsychologist. Scope of Service may include:</p> <ul style="list-style-type: none"> <li>• Score tests administered, including objective personality tests administered by Psychologist.</li> <li>• Provide a written summary of the patient’s behavior during testing, including any interactions with the patient’s parents or peers that may be observed incidentally.</li> <li>• Ensures that inpatients referred for testing are seen in a timely manner.</li> <li>• Discuss progress of inpatients with other health professionals; keep psychologist informed of their status.</li> <li>• Maintains and secures patient data and records</li> <li>• Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>• Direct supervision by physician or other licensed independent practitioner <ul style="list-style-type: none"> <li>○ The physician/LIP shall review all documentation completed by the psychologist or clinical neuropsychologist, make any necessary amendments, and sign the medical record / patient chart at the conclusion of the patient encounter</li> <li>○ The physician/LIP is ultimately responsible for the documentation associated with the care of the patient.</li> </ul> </li> <li>• Indirect supervision department director, site manager or designee</li> <li>• The Psychometrist may not perform activities defined by their scope of service independently</li> </ul> <p><b>Evaluator:</b> Department director or designee in conjunction with supervising physician or licensed independent Practitioner</p> <p><b>Tier Level:</b> 3</p> <p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Bachelor’s degree in Psychology or a related field from an accredited college or university</li> <li>• Specialized training in the areas of psychometrics and assessment procedures (Can be found on Skills Checklist)</li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>



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<p><b>State Requirements:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• Two years' experience in psychometric testing and assessments program</li> </ul>
<p><b>Competencies:</b></p> <p>The Psychometrist will demonstrate:</p> <ul style="list-style-type: none"> <li>• Trouble-shooting difficult testing situations and administering tests that are appropriate <ul style="list-style-type: none"> <li>○ Demonstrates proficiency in using psychological tests</li> <li>○ Assists clinical psychologists in selection of test to be administered.</li> <li>○ Score tests administered, including objective personality tests</li> <li>○ Maintains confidentiality and privacy in accordance with HIPAA regulations</li> </ul> </li> <li>• Infection Prevention <ul style="list-style-type: none"> <li>○ Practices consistent hand hygiene</li> <li>○ Uses personal protective equipment (PPE) when required</li> <li>○ Required immunizations per Division requirements</li> <li>○ Complies with Isolation precautions</li> <li>○ Maintains sterile field</li> </ul> </li> </ul>
<p><b>References:</b></p> <p>FAQ from The Joint Commission regarding: Use of Unlicensed Persons Acting as Scribes, 5/18/11 Retrieved from: <a href="http://www.jointcommission.org/standards_information/jcfagdetails.aspx?StandardsFaqId=345&amp;ProgramId=1">http://www.jointcommission.org/standards_information/jcfagdetails.aspx?StandardsFaqId=345&amp;ProgramId=1</a></p>
<p><b>Document Control:</b></p> <ul style="list-style-type: none"> <li>• Created 9/23/2022</li> </ul>

**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_