

## DIVISION SCOPE OF SERVICE

<b>Division: NORTH FLORIDA</b>
<b>Classification: PHARMACIST</b>
<b>Applicant Name:</b>

<p><b>Pharmacist:</b> The Pharmacist must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Pharmacist is legally responsible for all functions performed by supportive personnel (i.e., pharmacy techs, pharmacy students/interns/externs) and check all work specified by law. Scope of Service may include:</p> <ul style="list-style-type: none"> <li>• Consults with physicians, nurses and other staff members concerning patient-specific drug therapy issues (drug selection, indications, allergies, contra-indications, side effects and adverse reactions, dosage, and product availability); encourages rational, appropriate, and cost-effective drug therapy by suggesting formulary alternatives when non-formulary drugs are prescribed; utilizes the patient medication profile reviews and evaluates all medication;</li> <li>• Processes, dispenses and checks all physician and other healthcare practitioner outpatient prescription orders appropriately with 100% accuracy and in a timely manner; maintains all legally required documentation (i.e., medication order processing, controlled substances, investigational drugs, etc.); coordinates order processing and assures the proper compounding, labeling and dispensing of all extemporaneous products are in accordance to established pharmaceutical guidelines and compendia.</li> <li>• Provides drug education to patients and their families.</li> <li>• Monitors drug therapy regimens for contraindications, drug-drug/drug-food/drug-herbal interactions, allergies and appropriateness of drug and dose; documents all clinical activities and interventions accurately and completely (DUE, restricted drugs, renal dosing, etc.); reviews/interprets culture and sensitivity data for antibiotic appropriateness and recommends changes as needed; detects and reports suspected adverse drug reaction and medication errors accurately and in a timely manner.</li> <li>• Understands the authority, accountability and auditing related to controlled substance management.</li> <li>• Assists in training pharmacy techs, students, interns/externs, residents, faculty, providers</li> <li>• Includes adult and pediatric patients</li> <li>• Direct supervision of support personnel in the immediate assigned area.</li> <li>• Examines patient's medical history</li> <li>• Accept and dispense prescription medications</li> <li>• Provide consultation on prescription and non-prescription medications for storage, dosage, side effects, and drug interactions</li> <li>• Supervise pharmacy staff members including pharmacy technicians, pharmacy clerks, etc.</li> <li>• Proper management of patient records and pharmacy files</li> <li>• Maintain appropriate inventory on pharmaceutical and medical supplies</li> <li>• Identify patient's drug-related problems and effectively communicate with physicians and other healthcare practitioners</li> <li>• Work in conjunction with physicians, nurses, other pharmacists, pharmacy interns, etc.</li> <li>• Provide specialized educational programs and health promotions to help patients manage chronic health conditions such as hypertension and diabetes</li> <li>• Coordinate the delivery of patient's medication in conjunction with patient and other care providers</li> <li>• Demonstrates Clinical and Service excellence behaviors to include HCA Healthcare code of conduct</li> </ul>

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core fundamentals in daily interactions with patients, families, co-workers and physicians
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient pharmacies, outpatient treatment facilities, ambulatory surgery centers, and physician practices.</li> <li>• Patient care areas, all settings</li> </ul>
<p><b>Supervision:</b> Direct supervision by Outpatient Pharmacy Department Director, site manager or designee.</p> <p><b>Evaluator:</b> Outpatient Pharmacy Department Director or designee</p> <p><b>Tier:</b> 2</p> <p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Bachelor’s degree or higher in Pharmacy</li> <li>• Graduate from an Accreditation Council for Pharmacy Education (ACPE) accredited school or college of pharmacy (found in Education on Background Report)</li> <li>• Current, valid license/registration in practicing state as a Pharmacist.</li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p><b>State Requirements:</b></p> <ul style="list-style-type: none"> <li>• Current and active FL state Pharmacy License</li> </ul>
<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• 1 year experience in a pharmacy setting</li> </ul>
<p><b>Competencies:</b></p> <p>The Pharmacist will demonstrate:</p> <ul style="list-style-type: none"> <li>• Safe, effective and cost-effective use of drugs through the application of specialized knowledge, skills and professional judgment.</li> <li>• Demonstrates comprehensive knowledge of the practice of pharmacy and medication safety practices.</li> <li>• Demonstrates the ability to plan, provide and monitor the delivery of pharmaceutical services.</li> <li>• Recognizes the needs and concerns of people and to maintain constructive relationships in dealing with them.</li> <li>• Communicates effectively orally and in writing.</li> <li>• Recognizes personal responsibility in striving for innovative health care delivery which meets contemporary needs and assumes leadership in negotiating for changes in health care.</li> <li>• Maintains knowledge of federal, state, and local laws and established standards concerning practice of Pharmacy.</li> <li>• Acts in a consulting and advisory capacity to physicians, nursing, and various departments.</li> <li>• Granted Meditech access and privileges.</li> <li>• Accurate patient information review and evaluation             <ul style="list-style-type: none"> <li>○ Uses at least two ways to identify patients before dispensing a prescription</li> <li>○ Verifies that the requested order correlates with the patient’s clinical history, presentation and physician order</li> <li>○ Accesses the patient medical record appropriately</li> <li>○ Documents in the medical record according to the facility standard/policy</li> </ul> </li> <li>• Appropriate Treatment of Patients             <ul style="list-style-type: none"> <li>○ Serves as a patient advocate when planning and implementing pharmaceutical care by considering the patient’s disease conditions, age background, need for understanding and participation in drug therapy in a fiscally responsible manner.</li> <li>○ Utilizes outcome measures to assess the results of interventions administered to patients</li> </ul> </li> </ul>

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- Obtains patient's height, weight, allergy information prior to dispensing a prescription as required for safe dispensing.
- Clarifies medication orders with ordering physician or other healthcare practitioners, when necessary.
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE)
  - Required immunizations per Division requirements
  - Complies with Isolation precautions

**References:**

- <http://www.healthcaresalaryworld.com/pharmacist-job-description/>
- Pharmacy Boards: <https://nabp.pharmacy/boards-of-pharmacy/>
- Accredited Programs by State: <https://www.acpe-accredit.org/accredited-programs-by-state/>

**Document Control:**

- Created 5/31/2022

**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_