



DIVISION SCOPE OF SERVICE

Division: South Atlantic – GEORGIA ONLY
Classification: FOOD AND NUTRITION SERVICE MANAGER
Applicant Name:

<p>Food And Nutrition Service Manager: The Food And Nutrition Service Manager must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p>Definition of Care or Service: The Food And Nutrition Service Manager directs the operation of Patient Food Services. Scope of Service may include:</p> <ul style="list-style-type: none"> • Establishes goals and oversees implementation of patient food services needs based upon medical direction, patient population and contract. • Hires, leads, directs, coaches, trains and develops patient services team members. • Oversees the evaluation of and discipline of patient food services employees, as applicable and according to departmental policy. • Oversees systems and processes to ensure the strategic and operational objectives for the department are met. • Complies with dietary restrictions on special or modified diets to ensure optimal food preferences are met within guidelines of diet order limitations. • The planning and supervision of patient food assembly and service. • Scheduling, hiring, training, evaluation and disciplining of patient food service personnel. • Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.
<p>Setting(s):</p> <ul style="list-style-type: none"> • Healthcare facilities including but not limited to hospitals
<p>Supervision:</p> <ul style="list-style-type: none"> • Direct supervision by the food service management company. <ul style="list-style-type: none"> ○ Indirect supervision by the hospital leader who is responsible for food and nutrition services. <p>Evaluator: Hospital leader responsible for food and nutrition services.</p> <p>Tier Level: 2</p> <p>eSAF Access Required: YES</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> • Associate degree or higher in Nutrition or Dietetics <ul style="list-style-type: none"> ○ Dietary Manager Certification required if no Associate degree in Nutrition or Dietetics <p>Preferred Qualifications:</p> <ul style="list-style-type: none"> • Food Protection Manager Certification preferred • Food Handler’s permit if Food Protection Manager Certification not obtained <p>NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>



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<p>State Requirements:</p> <ul style="list-style-type: none"> GA – Not Applicable SC – Needs Division Requirements/Approval FL - Needs Division Requirements/Approval
<p>Experience:</p> <ul style="list-style-type: none"> N/A <p>Preferred Experience:</p> <ul style="list-style-type: none"> One year work experience with some supervisory responsibilities preferred.
<p>Competencies:</p> <p>The Food And Nutrition Service Manager will:</p> <ul style="list-style-type: none"> Maintains a clean, sanitary working environment. Complies with federal, state and local health and sanitation regulations and department sanitation procedures. Participates in facility-wide and department Performance Improvement Program and on Performance Improvement teams to improve processes and patient care. Infection Prevention <ul style="list-style-type: none"> Practices consistent hand hygiene Uses personal protective equipment (PPE) Required immunizations per Division requirements Complies with Isolation precaution
<p>References:</p> <p>Certifying Board for Dietary Managers https://www.cbdmonline.org/ Association of Nutrition & Foodservice Professionals (ANFP) https://www.anfponline.org/ Commission on Dietetic Registration https://www.cdrnet.org/</p>
<p>Document Control:</p> <ul style="list-style-type: none"> CREATED 8/31/2021

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____