



## DIVISION SCOPE OF SERVICE

<b>Division: MIDAMERICA</b>
<b>Classification: NON-CERTIFIED HISTOLOGY TECHNICIAN</b>
<b>Applicant Name:</b>

<p><b>Non-Certified Histology Technician:</b> The Non-Certified Histology Technician must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility.</p>
<p><b>Description of Care or Service:</b> The Non-Certified Histology Technician assists in providing services in anatomic pathology. Scope of Services may include:</p> <ul style="list-style-type: none"> <li>• Participate in the examination, dissection and processing of tissue samples</li> <li>• Participate in the gross autopsy dissection</li> <li>• Preparation, gross description and dissection of human tissue surgical specimens</li> <li>• Examination of specimens will be those that are completely submitted for microscopic examination (e.g., uterine curetting's, endoscopic biopsies, skin excisions, etc.), those that are received in unoriented pieces that are selectively sampled (e.g., prostate chips, products of conception), and uncomplicated larger specimens that are examined and sampled by routine protocols (e.g., appendices, gallbladders, uterine cone excisions, hemorrhoids, uncomplicated uteri, placentas, etc.). All other specimens will be handled in consultation with a pathologist or deferred to the pathologist for examination.</li> <li>• Perform the technical components of frozen sections, preparing touch imprints, assisting with the gross dissection of autopsies, and performing routine duties in the Histology Laboratory, e.g., pick up specimens, logging of specimens in the computer, cassette preparation.</li> <li>• Documents the procedure in the medical record</li> <li>• Maintains and secures patient specimens and records</li> <li>• Demonstrates Clinical and Service excellence behaviors to include HCA code of conduct core fundamentals in daily interactions with patients, families, co-workers and physicians</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices</li> <li>• Mobile imaging centers</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>• Direct supervision by a pathologist who holds clinical privileges at the facility. <ul style="list-style-type: none"> <li>○ Indirect supervision by a department director or designee.</li> </ul> </li> <li>• Supervision is defined by any limitations in practice that may be addressed by state law</li> </ul> <p><b>Evaluator:</b> Supervising physician, medical staff member in conjunction with the department director or designee</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Baccalaureate degree with a major or minor in a Science or Allied health field</li> <li>• Three-years working experience providing pathology assisting services</li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p><b>Experience:</b> The Non-Certified Histology Technician provides documentation of past experience.</p>
<p><b>Competencies:</b> The Non-Certified Histology Technician will demonstrate:</p>



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- Safe and effective operation of equipment
  - Consistently obtain quality
  - Maintains equipment in good working order
- Accurate patient information review and evaluation
  - Uses at least two ways to identify patients before performing a procedure
  - Verifies that the requested procedure correlates with the patient’s clinical history, presentation and physician order
  - Participates in the pre-procedure process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
  - Accesses the patient medical record appropriately
  - Documents in the medical record according to the facility standard/policy
- Appropriate diagnostic examination results
  - Performs the examination to comply with applicable protocols and guidelines
  - Uses techniques as indicated by the examination, according to established facility policy and procedures under state law
  - Notifies the appropriate health provider when immediate treatment is necessary, based on procedural findings and patient conditions
- Recognizes the need for an urgent report and takes appropriate action
  - Provides a written or oral summary of preliminary findings to the physician
- Infection prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE)
  - Maintains current immunization for influenza
  - Complies with Isolation precautions
  - Maintains sterile field

**References:**

A Guide to AHP Credentialing, 2nd Edition; Briefings on Credentialing, Clinical White Paper

**Document Control:**

- Previously named Histology Technician
- Revised 12/30/16
- Cosmetic updates 4/27/2020

**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_