



DIVISION SCOPE OF SERVICE

Division: CONTINENTAL
Classification: PATIENT CARE TECHNICIAN
Applicant Name:
<p>Patient Care Technician: The Patient Care Technician must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p>Definition of Care or Service: Patient Care Technician will provide safe and effective patient care by transporting patients safely and efficiently while maintaining cleanliness. They will assist with procedure room turnover, sterile processing, inventory and supply maintenance. Scope of service may include:</p> <ul style="list-style-type: none"> • Under the supervision of the registered nurse (RN): <ul style="list-style-type: none"> ○ Assists the nursing staff in providing patient care in accordance with the PCT's skills/training and the needs of the patient. ○ Assists the patient care team with maintaining a clean, well-organized, and safe patient care environment. ○ Facilitate the transfer, positioning and transport of patients ○ Assist in overturning procedural rooms between cases ○ Maintain sufficient supply levels in patient areas as well as cleanliness and orderliness of all equipment and supplies ○ Answer phones and assist with computer data entry as needed • The PCT complies with all hospital policies/procedures and observes the State Board of Nursing rules for unlicensed personnel. • Maintains and secures patient data and records per facility policy • Documents care provided and procedure performed in the medical record as defined by facility policy • Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interaction with patients, families, co-workers and physicians.
<p>Setting(s):</p> <ul style="list-style-type: none"> • Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices.
<p>Supervision: Registered Nurse</p> <p>Evaluator: Department Director or designee</p> <p>Tier Level: 2</p> <p>eSAF Access Required: Yes</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> • High School Diploma/GED or higher • Nursing Assistant Certification or EMT Certification • American Heart Association or Red Cross health care provider BLS Certification <p>NOTE: Where education may not be defined in qualifications area of the Scope, HCA requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
State Requirements:



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- Certified as a CNA or EMT in state of practice

Experience:

- One year experience as a Patient Care Technician

Competencies:

The Patient Care Technician will demonstrate:

- Honors our Mission and Values: Ability to build trust and act with authenticity to cultivate a culture of integrity, inclusion, and mutual respect.
- Safe and effective operation of any equipment
 - Maintains equipment in good working order
 - Demonstrates effective infection control practices related to equipment operation
- Accurate patient information review and evaluation
 - Uses at least two ways (name and date of birth) to identify patients before providing care
 - Accesses the patient medical record appropriately If access is approved by the facility
 - Documents in the medical record according to the facility standard/policy
- Provides patient care and coordinates care with other disciplines.
- Exhibits compassion: Ability to demonstrate sensitivity to the needs and concerns of others and to treat others with the utmost respect, dignity, courtesy, and confidentiality.
- Communicates Effectively: Ability to deliver verbal and written information in a clear, concise manner to ensure comprehension and achieve desired results.
- Prioritize tasks: Ability to shift attention between multiple activities and competing demands, and to manipulate the order of tasks by importance
- Works well with others: Ability to interface directly with public, physicians, staff, patients, administration and ancillary/support department representatives to achieve optimal outcomes and high quality, patient-centered care.
- Demonstrates Professionalism: Ability to take personal responsibility for job action and performance, comprehend and perform job responsibilities, and adhere to the policies and procedure of the facility.
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE)
 - Complies with Isolation precautions
 - Required immunizations per Division requirement

References:

CNA Certification by state <https://www.registerednursing.org/certified-nursing-assistant/certification/>
 Colorado EMT <https://colorado.emsbridge.com/licensure/public/colorado/lookup/>
 Kansas EMT https://www.ksbems.org/ems/?page_id=477

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Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____