



# DIVISION SCOPE OF SERVICE

<b>Division: NORTH TEXAS</b>
<b>Classification: CERTIFIED SEXUAL ASSAULT NURSE EXAMINER (SANE)</b>
<b>Applicant Name:</b>

<p><b>Certified Sexual Assault Nurse Examiner:</b> The Certified Sexual Assault Nurse Examiner must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Certified Sexual Assault Nurse Examiner serves as a non-employee member of the team by assisting the department director and staff. Scope of service may include:</p> <ul style="list-style-type: none"> <li>• Explain/provide the following to the patient as needed: <ul style="list-style-type: none"> <li>○ Explain/obtain patient consent: release of protected health information and consent for the medical forensic exam</li> <li>○ Explain/provide Patient Rights to: <ul style="list-style-type: none"> <li>i. Privacy and confidentiality</li> <li>ii. Information regarding reporting versus non-reporting to law enforcement</li> <li>iii. A victim advocate during the medical forensic exam</li> <li>iv. Refusal of any or all of the medical forensic examination</li> </ul> </li> <li>○ Explain procedures and equipment, to include a plan of care</li> <li>○ Explain the purpose of multidisciplinary team members</li> </ul> </li> <li>• Obtain health and forensic history, documenting thoroughly according to agency policy/protocol and standards of practice.</li> <li>• Use appropriate equipment and techniques to perform a thorough patient-centered assessment, develop a nursing plan of care, provide medical treatment, and refer when appropriate according to policy/procedure and standards of practice.</li> <li>• Use appropriate equipment and techniques to collect evidence (if indicated by history), document forensic procedure(s), and maintain chain of custody evidence accurately according to policy/procedure and standards of practice.</li> <li>• Follow assessment guidelines and standardized procedures for age-specific and special populations; such as the adult, adolescent, elderly, pregnant, or vulnerable/special needs patient.</li> <li>• Perform a psychosocial assessment, to include: <ul style="list-style-type: none"> <li>○ Crisis intervention</li> <li>○ Safety assessment and planning</li> <li>○ Referrals</li> </ul> </li> <li>• Use a culturally competent approach to meet the individual needs of the patient.</li> <li>• Provide appropriate medication administration, discharge instructions, and health care referrals according to policy/procedure and standards of practice</li> <li>• Use proper techniques to perform forensic photography according to policy/procedure and standards of practice.</li> <li>• Participate in professional activities to continually improve practice, including but not limited to chart review, peer review, on-going education, supervision, and mentoring to prepare the nurse for the SANE</li> </ul>



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<p>role.</p> <ul style="list-style-type: none"> <li>• Demonstrates Clinical and Service excellence behaviors to include code of HCA conduct core fundamentals in daily interactions with patients, families, co-workers and physicians</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices</li> <li>• Patient care areas, all settings</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>• Direct supervision by at least one member of the medical staff with active staff privileges <ul style="list-style-type: none"> <li>○ Indirect supervision by the nursing department director or designee</li> </ul> </li> </ul> <p><b>Evaluator:</b> Supervising physician, medical staff member in conjunction with the nursing department director or Designee</p> <p><b>Tier Level:</b> 2</p> <p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Associates Degree or higher</li> <li>• Complete training program through <b>one</b> of the below: <ul style="list-style-type: none"> <li>○ TX OAG CA-SANE Currency of Practice</li> <li>○ International Association of Forensic Nurses (IAFN)</li> </ul> </li> <li>• Currently licensed as a RN</li> <li>• Currently SANE Certified through one of the below: <ul style="list-style-type: none"> <li>○ OAG CA-SANE Certification</li> <li>○ IAFN SANE-A Certification</li> </ul> </li> <li>• American Heart Association health care provider BLS Certification</li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p><b>State Requirements:</b></p> <ul style="list-style-type: none"> <li>• Current RN license for Texas or Compact license</li> </ul>
<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p><b>Preferred Experience:</b></p> <ul style="list-style-type: none"> <li>• One year experience as a RN preferred</li> </ul>
<p><b>Competencies:</b></p> <p>The Certified Sexual Assault Nurse Examiner will demonstrate:</p> <ul style="list-style-type: none"> <li>• A safe environment for patients <ul style="list-style-type: none"> <li>○ Uses at least two ways to identify patients before assessing, treating or performing a procedure and always verifies the correlation between requested procedure and the patient’s physician order</li> <li>○ Follows assessment guidelines and standardized procedures for age-specific and special populations; such as the adult, adolescent, elderly, pregnant, or vulnerable/special needs patient according to policy/procedure and standards of practice</li> <li>○ Provides appropriate medication administration, discharge instructions, and health care referrals according to policy/procedure and standards of practice</li> </ul> </li> </ul>



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- Performs a thorough psychosocial assessment, to include: crisis intervention, safety assessment and planning, referrals, and a culturally competent approach to meet the individual needs of the patient
- Effective infection control practices related to equipment operation according to policy/procedure and standards of care
- Accurate patient information review and evaluation
  - Obtains health and forensic history, documenting thoroughly according to agency policy/protocol and standards of practice
  - Notifies the appropriate member of the interdisciplinary patient care team of issues that require immediate intervention or attention
  - Use appropriate equipment and techniques to collect evidence (if indicated by history), document forensic procedure/s, and maintain chain of custody evidence accurately according to policy/procedure and standards of practice
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE) when required
  - Required immunizations per Division requirements
  - Complies with Isolation precautions
  - Maintains sterile field

**References:**

IAFN <http://www.forensicnurses.org/>

OAG CA-SANE <https://www.texasattorneygeneral.gov/cvs/sexual-assault-prevention-and-crisis-services#sane>

IAFN Board-Certified SANE-A Nurses verification <https://www.forensicnurses.org/search/custom.asp?id=2093>

OAG CA-SANE Verification: Send request By email: [sapcs@texasattorneygeneral.gov](mailto:sapcs@texasattorneygeneral.gov) or By phone: 512-936-2880

Texas Board of Nursing License Verification: [https://www.bon.texas.gov/licensure\\_verification.asp](https://www.bon.texas.gov/licensure_verification.asp)

Nursing Compact States & Nurse Licensure: <https://www.travelnursing.com/what-is-travel-nursing/nursing-compact-states/>

Nursys: <https://www.nursys.com/LQC/LQCTerms.aspx>

**Document Control:**

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**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_