

DIVISION SCOPE OF SERVICE

Division: NORTH TEXAS
Classification: CERTIFIED OPHTHALMIC ASSISTANT
Applicant Name:
<p>Certified Ophthalmic Assistant: The Certified Ophthalmic Assistant must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p>Definition of Care or Service: The Certified Ophthalmic Assistant assists under the direct supervision of an Ophthalmologist (eye doctor) to provide patient care by performing many different eye-related clinical functions. Scope of Service may include:</p> <ul style="list-style-type: none"> • Reviews patient chart to ensure completeness and accuracy of information. Performs testing required by type of exam scheduled, patient complaint and history. • Acts as scribe while physician examines patient entering data into electronic medical records or handwrites in paper chart, oversees patient flow. • Is able to take an ocular and systemic history and accurately record visual acuity. Is able to perform lensometry, refractometry, applanation tonometry, basic muscle balance testing, assess pupils, assess the anterior chamber, confrontation visual fields and gross external exam. Administer diagnostic tests. • Administer topical ophthalmic or oral medications under the direction of the physician. • Assists with procedures ensuring proper informed consent is obtained, sets up and cleans up from procedures. • Perform advanced ophthalmic procedures, such as assisting with the LensEx procedure. • Assists in training of other ophthalmic assistants. • Assists with patient education. • Maintains cleanliness and orderliness of procedure rooms during the work day. • Complies with all facility procedures and protocols. Complies with all State and Federal regulations. Understands and accepts responsibility to report potential or suspected errors to facility supervisor or Compliance Officer. • Maintains positive attitude consisting of cooperation, self-motivation, courtesy, and professionalism. • Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians.
<p>Setting(s):</p> <ul style="list-style-type: none"> • Healthcare facilities including but not limited to ambulatory surgery centers, hospitals, outpatient treatment facilities, clinics and physician practices <ul style="list-style-type: none"> ○ Monitoring may occur in all patient care areas, including Surgery, Emergency Department, Critical Care, and general acute settings
Supervision: Direct supervision by Ophthalmologist
Evaluators: Supervising Ophthalmologist; department director or designee
Tier Level: 3
eSAF Access Required: YES
<p>Qualifications:</p> <ul style="list-style-type: none"> • High school diploma/GED or higher

DIVISION SCOPE OF SERVICE

- Current Certification as an Ophthalmic Assistant
- American Heart Association health care provider BLS Certification

NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.

State Requirements:

- N/A

Experience:

- At least 6 months training as an Ophthalmic Assistant

Competencies:

The Certified Ophthalmic Assistant will demonstrate:

- Accurate patient information review and evaluation
 - Uses at least two ways to identify patients before treating or performing a procedure
 - Verifies that the requested procedure correlates with the patient’s clinical history, presentation and physician order
 - Participates in the pre-procedure (Universal Protocol) process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
 - Accesses the patient medical record appropriately
 - Participates in a time-out immediately before the start of an invasive procedure or making of the incision
- Safe and effective use of equipment and products for treatment
 - Follows the manufacturer’s recommendations for equipment and product utilization
 - Initiates ophthalmology equipment/product safely and efficiently
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE) when required
 - Required immunizations per Division requirements
 - Complies with Isolation precautions
 - Maintains sterile field

References:

Ophthalmic Assistant Certification Requirements:

<https://ophthalmictechnician.org/index.php/certified/requirements/89-ophthalmic-assistant-certification-requirements>

JCAHPO COA Verification: E-mail: jcahpo@jcahpo.org or 800-284-3937 ext 2

Document Control:

- Created 2/2/2022



DIVISION SCOPE OF SERVICE

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____