

# DIVISION SCOPE OF SERVICE

<b>Division: MOUNTAIN</b>
<b>Classification: CERTIFIED ORTHOPEDIC TECHNOLOGISTS (OR)</b>
<b>Applicant Name:</b>

<p><b>Certified Orthopedic Technologists (OR):</b> The Certified Orthopedic Technologists (OR) must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility</p>
<p><b>Definition of Care or Service:</b> The Certified Orthopedic Technologists (OR) functions as a member of the surgical team and may perform various duties to facilitate surgical cases. The Scope of Service may include:</p> <ul style="list-style-type: none"> <li>• Function as a scrub tech*</li> <li>• Open packs to create sterile field</li> <li>• Set up back table</li> <li>• Break down surgical field, deliver instruments to instrument room for reprocessing</li> <li>• Count needles, sponges, instruments as required</li> <li>• Hold retractor*</li> <li>• Provide exposure through appropriate use of instruments, retractors, suctioning and sponging techniques*</li> <li>• Cut suture*</li> <li>• Change dressing</li> <li>• Apply/change/remove casts as directed by surgeon</li> <li>• Application of traction</li> <li>• Assist with positioning, prepping and draping of the patient</li> <li>• Urinary bladder catheterization</li> <li>• Provide assistance with securing drainage systems to tissue*</li> <li>• Handle suction and/or sponge surgical field</li> <li>• Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians</li> </ul> <p><b>*Can only be performed under the <u>direct supervision and in the presence of sponsoring physician.</u></b></p>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, clinics and physician practices</li> </ul>
<p><b>Supervision requirements:</b></p> <ul style="list-style-type: none"> <li>• Direct supervision by the physician             <ul style="list-style-type: none"> <li>○ Indirect supervision by the surgical department director, site manager or designee</li> </ul> </li> </ul> <p><b>Evaluator:</b> Surgical department director in conjunction with supervising physician or designee</p> <p><b>Tier Level:</b> 3</p> <p><b>eSAF Access Required:</b> NO</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Associate degree or higher required.</li> <li>• Certified as an Orthopedic Technologist through the National Board for Certification of Orthopaedic Technologists.</li> <li>• American Heart Association or Red Cross health care provider BLS Certification</li> </ul>

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**NOTE:** Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.

**State Requirements:**

- N/A

**Experience:**

- Three years' experience as an Orthopedic Tech required.

**Competencies**

The Certified Orthopedic Technologists (OR) will demonstrate:

- Provides a safe environment for patients
  - Uses at least two ways to identify patients before treating or performing a procedure
  - Labels containers used for blood and specimens in the presence of the patient
  - Labels all medications and solutions on and off the sterile field in perioperative and procedural settings
  - Participates in the pre-procedure process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
  - Participates in a time-out immediately before starting an invasive procedure or making the incision
- Basic aseptic technique
  - Applies sterile attire including scrubbing, gowning and gloving
  - Uses sterile technique for scrubbing, gowning and gloving of other personnel
  - Organizes sterile drapes
  - Receives sterile equipment via circulating nurse using sterile technique
  - Assists with patient dressing application
- Effective communication and interpersonal skills
  - Coordinates case preparation
  - Transfers sterile instruments to surgeon accurately
  - Anticipates surgeon needs
  - Assists with care of instruments at end of case
  - Demonstrates working knowledge of anatomy and physiology
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE) when required
  - Required immunizations per Division requirements
  - Complies with Isolation precautions
  - Maintains sterile field

**References:**

National Board for Certification of Orthopaedic Technologists Inc.: <https://nbcot.net/>  
 Certification Verification: <https://nbcot.net/verify-an-otc-or-ot-sc>

**Document Control:**

- Created 11/8/2023

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**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_