



## Evolution Consulting, LLC For HealthTrust Workforce Solutions

### Verified Professional (VP) Background Screening Program

#### Vendors & Corporate Accounts

#### Services Offered:

*\*\*As of 1/1/21, a 7-year county criminal check is required for all packages that include the criminal check, at a fee of \$8.00. Updated prices include this check and fee. Additional county court fees may also apply.*

- ✓ VP Background Check (BGC) Packages
  - Tier 1 - **Plus additional charges for Third Party verifiers & county courts.**
  - Tier 1 without Employment - **Plus additional charges for county courts.**
  - Tier 2/3 - (no license verification) **Plus additional charges for Third Party verifiers and county courts.**
  - Tier 2/3 + Education -**Plus additional charges for Third Party verifiers and county courts.**
  - Tier 2/3 + Education + License (with license verification) **Plus additional charges for Third Party verifiers and county courts.**
  - Employment Only - (past 5 years) **Plus additional charges for Third Party verifiers and county courts.**
  - Education Only
- ✓ Drug Testing
  - **\*\*As of 1/1/21, a new drug testing panel is required. Please see details below.**
- ✓ Employment Physicals
- ✓ Immunizations/Titers
- ✓ **Yearly Data Protection Service Fee- \$250.00 Due at the time of contract signing and annually during the term of the agreement.**
- ✓ **Protecting the privacy of our customers is of the utmost importance to Evolution Consulting LLC and OIG Compliance NOW LLC. It is our right and duty under federal law to protect our client's information.**

#### Features:

- ✓ Secure online portal for service ordering
- ✓ Corporate portal to track orders and results
- ✓ Electronic BGC application form with URL link
- ✓ Wet-signature consent form with URL link
- ✓ Nationwide networks of clinics with direct applicant scheduling
- ✓ Link to payment gateway for credit card use

- ✓ Criminal History turnaround time < 48 hours
- ✓ Drug Testing results in 24-48 hours

**Contact Information:**

**Katherine Hunt**

Corporate General Manager

Office Phone: 607-773-2266 x100

Alt. Phone: 607-323-1386

Email: [Katherine@evolutioncheck.com](mailto:Katherine@evolutioncheck.com)

**Sarah Brigham**

Executive Vice President, Operations

Office Phone: 607-773-2266 x104

Alt Phone: 607- 323-1385

Email: [Sbrigham@evoconbgc.com](mailto:Sbrigham@evoconbgc.com)

**Background Check Office Hours:**

Monday – Friday 8:30AM – 4:30PM EST

**Andy Joyce**

Healthcare Services Manager

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Office Phone: 607-773-2266

Alt. Phone: 607-323-1453

Email: [ajoyce@evolutioncheck.com](mailto:ajoyce@evolutioncheck.com)

**Drug Test Scheduling Hours:**

Monday – Friday 8:00AM – 4:30PM EST

***Corporate Accounts***

Please contact the Supervisor of Investigations regarding the set-up of Corporate accounts. We will need to obtain company information and a list of users who will access the portal. There are different access levels to accommodate administrator, HR Rep, and recruiter roles. Additional customization is possible.

Users can login to the web portal to submit requests and track completion of reports.

Invoicing and payment terms for Corporate Accounts are weekly or monthly with payment terms of 30 days net. ACH/EFT is preferred. For billing, please make check payable to:

Attn: Accounts Receivable

[accountspayable@evoconbgc.com](mailto:accountspayable@evoconbgc.com)

Evolution Consulting South, LLC

2940 University Parkway

Sarasota, FL 34243

Office: (941) 351-3200

Operation Hours: Monday – Friday, 8:00 am to 4:00 pm ET

### ***Vendors***

Self-paying vendors can use the link below to order and pay for services using a credit card. No account set-up is required. Completed reports will be emailed to the vendor.

\*For registration on the new, secure web portal, click here:

<https://evoconscreening.com/DHP/register.php>

For access to accounts registered prior to 3/28/2021, click here:

<https://evolutionexcellence.com/Healthtrust/VP/HealthtrustVP1.php>

***Please see below for a full description of the packages, a la carte services, and pass-through fees.***

## Tier 1 Package

### Multi-Jurisdictional Criminal Convictions Search (\*\*As of 1/1/21 this includes a 7-year county criminal check)

Information collected by criminal justice agencies concerning individuals, and arising from the initiation of a criminal proceeding, consisting of identifiable descriptions, dates and notations of arrests, indictments, information's or other formal criminal charges and any dispositions arising there from. Criminal records are searched at the highest court in the county and originate from the Federal District Courts within each state. EVOCON searches includes all states as each state has at least one US District Court, while others are divided into as many as four districts in separate geographical regions. The EVOCON Federal Criminal Records search directly accesses the Federal crime repository to identify criminal convictions on Federal charges including, but not limited to, securities and tax law violations, immigration violations, embezzlement, terrorism, weapons violations, interstate drug crimes and civil rights violations. All felony convictions, misdemeanor convictions "ON RECORD" are reported. Sealed records are not disclosed.

### SSN Validation & Trace

Runs inquiries against the Social Security Administration (SSA) format information to determine the validity, year and state of issuance, and any irregularities that may exist This check reviews the historical and logical connection between applicant and SSN based on history of use, logic tables, and death indices. Generally includes year and state of issuance. This check reveals all of the names and addresses associated with the submitted Social Security Number, including any variations such as aliases, maiden names, nicknames and misspelled names. The information obtained when conducting a trace can assist with verifying other items that may have been uncovered during the course of an investigation, such as property records, judgments or liens.

### Nationwide Sex Offender Search

Where permitted by State law, sexual offender records are searched at the State Central Sexual Offender Repository. Recommended search parameters include all states of residence, employment, and school attendance in the previous seven years. All information found is reported. Results vary state to state, but typically include the offender's name, the classification of the offense and last known address.

### OIG/GSA Sanction Checks

The OIG/GSA Sanction Check is a web-based information service that screens the sanction history of individuals and entities in the healthcare industry. It includes information on more than 50 types of healthcare professionals ranging from physicians to home health agencies and ambulatory services. This system includes information on a wide range of disciplinary actions from exclusions and debarments to letters of reprimand and probation, depending on level searched. The database source lists are updated weekly. This multi-level search product allows subscribers to make different risk management decisions depending on need.

### OFAC/SDN Terrorist Search

A search of 18 different government watch lists that include individuals, organizations and companies that have been placed on watch status by the United States Government or European Union. These entities are considered a threat to global or national security and, in most cases, cannot be legally employed.

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### Past Employment Verifications

A search of Current and/or previous employers are contacted to verify employment. Based on company policy, information reported includes employment dates, title, salary, reason for termination; rehire status, and job-performance comments. Factual employment data is most often obtained from Human Resources or Payroll. In addition, former supervisors are contacted whenever possible to obtain job performance comments. Includes last seven years of employment history. *\*This service can include additional pass-through costs based on how the employer conducts verification, e.g. Third Party Verifiers. Many employers are now utilizing third-party data repositories to store Human Resources information. In these cases, EVOCON is required to contact and pay a fee (based on the TPV utilized) to verify employment information. This additional service verifies applicant information and provides you with data that is authentic, current and directly obtained from the previous employer(s) including employment history and income information.*

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## Tier 2/3 Package

### Multi-Jurisdictional Criminal Convictions Search (\*As of 1/1/21 this includes a 7-year county criminal check)

Information collected by criminal justice agencies concerning individuals, and arising from the initiation of a criminal proceeding, consisting of identifiable descriptions, dates and notations of arrests, indictments, information's or other formal criminal charges and any dispositions arising there from. Criminal records are searched at the highest court in the county and originate from the Federal District Courts within each state. EVOCON searches includes all states as each state has at least one US District Court, while others are divided into as many as four districts in separate geographical regions. The EVOCON Federal Criminal Records search directly accesses the Federal crime repository to identify criminal convictions on Federal charges including, but not limited to, securities and tax law violations, immigration violations, embezzlement, terrorism, weapons violations, interstate drug crimes and civil rights violations. All felony convictions, misdemeanor convictions "ON RECORD" are reported. Sealed records are not disclosed.

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## Tier 2/3 Package + Education

### Education Verification (highest degree)

We will contact the academic institution or third party verifier (e.g., National Student Clearing House) for verification of the highest completed degree reported by the applicant. This may include GED, high school diploma, or college degree. Multiple degrees and attendance may be verified, if requested separately. *\*This service can include additional pass-through costs based on the use of third party verifiers.*

## Tier 2/3 Package + Education + License

### License Verification

We will contact the issuing State authority to verify current license status. When available, date of issuance and expiration date are provided along with any disciplinary actions on file. Examples of professional licenses include physicians, nurses, therapists, medical technicians, attorneys, and certified public accountants. Multiple licenses may be verified if requested separately. *\*This service can include additional pass-through costs based on the use of third-party verifiers.*

## Employment Verification Only

## Education Verification Only

*\* Court and verification fees may apply*

## **Background Check PASS-THROUGH Pricing**

Some background checks will require the use of third-party verifiers for county criminal checks, employment verification, education verification, license checks, and motor vehicle checks. Fees are passed directly to the client as “pass through” costs which are in addition to BGC package fees unless otherwise stated.

### **Reports - Background Checks**

When the background check report is completed, EvoCon investigators will email the report to the vendor using secure email. Please ask the vendor to watch for this email and check the email spam folder in case it gets routed to that location. The vendor will be prompted to register to access the report from our secure email system. Registration is only required once.

The screenshot shows the login interface for the Evolution Consulting / OIG Compliance NOW Secure Email Message Center. At the top, the logos for 'EVOLUTION CONSULTING, LLC' and 'OIG COMPLIANCE NOW, LLC' are displayed. Below the logos is a dark blue horizontal bar. The main heading reads 'Welcome to the Evolution Consulting / OIG Compliance NOW Secure Email Message Center'. The login form includes an 'Email Address:' field, a 'Password:' field, and a 'Remember Me' checkbox. A 'Sign In' button is positioned to the right of the password field. Below the login form are three separate boxes: 'Forgot your password?' with a 'Reset' button, 'New to secure email?' with a 'Register' button, and 'Need more assistance?' with a 'Help' button.

## **Drug Testing**

\*\*As of 1/1/21, required 9-panel Urine Drug Test that includes identification of:

- ✓ Amphetamines
- ✓ Barbiturates
- ✓ Benzodiazepines
- ✓ THC
- ✓ Cocaine
- ✓ Methadone
- ✓ Opiates (Codeine, Morphine, Hydrocodone, Hydromorphone)
- ✓ 6-acetylmorphine

- ✓ Oxycodone

## Employment Physical

Vendor can receive physical exams including:

- ✓ DOT physical
- ✓ Non-DOT physical
- ✓ Back Evaluation
- ✓ Chest X-ray
- ✓ Respirator/Mask Fit Test
- ✓ Human Performance Evaluation (HPE)

## Titers

Vendor can receive titers for the following:

- ✓ Rubeola
- ✓ Mumps
- ✓ Rubella
- ✓ MMR
- ✓ Varicella
- ✓ Hepatitis A
- ✓ Hepatitis C
- ✓ Hepatitis B Surface Ab
- ✓ Quantiferon
- ✓ TB/PPD (skin test)
- ✓ Titer Bundle (Hep B, MMR & Varicella)

*Other titers are available upon request.*

## Immunizations

Vendor can receive immunizations for the following:

- ✓ Hepatitis A
- ✓ Hepatitis B
- ✓ Hepatitis C
- ✓ Measles, Mumps, Rubella (MMR)
- ✓ Tetanus, Diphtheria, Pertussis (Tdap)
- ✓ Varicella (chicken pox)
- ✓ Influenza (through Walgreens)
- ✓ Other immunizations are available; please ask for details



## Other Medical Services

- ✓ Audio Exam
- ✓ COVID 19 Questionnaire
- ✓ OSHA Respirator Questionnaire
- ✓ Oxford T-Spot (TB)
- ✓ TB Screening Questionnaire
- ✓ Tuberculosis (TB) X-Ray (1 View)
- ✓ Tuberculosis (TB) Skin Test
- ✓ Vision/Color Tests

**Lab fees vary depending on the lab used. The cost of each service is listed below:**

Drug Tests (In Network: Labcorp, Medtox) - \$60

Drug Tests (Out of Network: All other labs) - \$120

Drug Test Cancellation Fee: \$20

Drug Test Reschedule Fee: \$20

### **Vaccine Record-Keeping Portal**

Evolution Consulting and OIG Compliance NOW are committed to providing easy solutions for compliance and security of record keeping. By leveraging our current system of data collection of background check information and required medical information, we now have the ability to track and collect vaccine data for employees and applicants in a secure portal. We also have the ability to access vaccination sites nationwide for your new or current employees.

### **Cost to maintain records**

\$1 per name, no additional fees for duplicate names

### **Invoicing and Payment Terms**

- Weekly or monthly invoicing with payment terms of **30 days net. ACH/EFT requested.**
- **2% interest compounded monthly if overdue.**